**ADVERTISEMENT FOR BIDS**

**CONCORDIA HOUSING AUTHORITY IMPROVEMENT PROJECT – CONCRETE REPLACEMENT**

MARCH 24, 2023

**GENERAL INFORMATION**

The Concordia Housing Authority has been awarded a housing rehabilitation grant from the Federal Home Loan Bank. The Housing Authority intends to replace aging concrete, rehabilitate apartment interiors, replace windows, etc. with these funds.

**BID INFORMATION**

The Concordia Housing Authority is accepting sealed bids for replacement of concrete sidewalks, parking areas, and patios at Cloud Village, 700 Cloud Street, Concordia, Kansas. Bids will be accepted until **2:00P.M. Friday, April 14, 2023**. Specifications are detailed below.

Bidders may direct questions to:

Stacey Smith, City Clerk

Phone: 785.243.2670

Email: [cityclerk@concordiaks.org](mailto:cityclerk@concordiaks.org)

Sheila Jackson, Property Manager

Phone: 785-262-7510

Email: [cloudvillageapartments@gmail.com](mailto:cloudvillageapartments@gmail.com)

Bids must be submitted in a sealed envelope, marked “Cloud Village Concrete Replacement”. Envelopes received after **2:00P.M. on April 14** will be returned to the sender, unopened.

Bids must include a 10% contingency to address unforeseen conditions. Unused contingency will remain with the Concordia Housing Authority.

No bids may be withdrawn for a period of 30 days after opening of bids. A Notice to Proceed is expected to be issued within one (1) week of approval by the Concordia Housing Authority.

Bids will be considered by the Concordia Housing Authority at **5:30 P.M. on** **Monday, April 17, 2023** at City Hall, 701 Washington Street, Concordia, Kansas. All bids must be submitted in writing to the City Clerk, City Hall, 701 Washington, PO Box 603, Concordia, KS 66901.

Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

Member, Project Sponsor, and Project Owner shall practice the principles of equal opportunity and non-discrimination in all business activities, to the maximum extent possible, and at a minimum regardless of race, color, creed, religion, sex, age, sexual orientation, national origin, ancestry, pregnancy, parental status, citizenship status, disability, genetic information, military status, gender identity and expression, or marital status. Business activities include operation, commercial and economic endeavors of any kind, whether for profit or not for profit and whether regularly or irregularly engaged in, and include, but are not limited to, management, employment procurement, and all types of contracts.

**PROJECT INFORMATION**

The Concordia Housing Authority intends to replace 18,556 SF of concrete sidewalks, handicap ramps, parking areas including entrances, and patios at Cloud Village, 700 Cloud Street, Concordia, Kansas. Reference the enclosed Project Site Map for detailed locations of work to be performed as part of this project.

GENERAL

* Contractor must supply all labor & equipment necessary to complete scope of work, including demolition, site preparation, placement of concrete, and cleanup to return the site to its pre-construction condition.
* Contractor is responsible to communicate with the project administrator on a regular basis at a pre-determined minimum frequency to provide progress updates and about any potential problems, schedule changes, and to have tenants notified of work that may affect them such as shutting off the water.
* Contractor is responsible to maintain a safe work environment including placement of signs & barriers around potential hazards.
* All debris generated by a contract must be removed from the premises and responsibly disposed of by the contractor. The contractor may NOT use the dumpsters that are on-site for the tenants’ use. No debris is to be burned on-site.
* All lawn areas disturbed by the construction work shall be raked smooth, reseeded, and mulched.
* Finished grades adjacent to new walk sloped 5% or less shall be adjusted as necessary to be 2'' below the surface of the adjacent walk.
* Finished grades adjacent to new ramps sloped more than 5% shall be adjusted as necessary to be not more than 6'' below the surface of the adjacent ramp.

QUALITY CONTROL

* All work must meet 2012 International Building Code or the 2015 American Concrete Institute Manual 318-14 for concrete quality and field practices at a minimum.
* Contractor is responsible to obtain required permits and inspections. Work not requiring a permit may be periodically inspected by the City Building Inspector at the request of the Concordia Housing Authority.
* All newly installed materials shall be installed per the manufacturers written instructions.
* All product/material warranty information shall be submitted to the project administrator upon substantial completion of work, and prior to receiving payment.
* Contractor will warranty all workmanship for a period of one (1) year.

PAYMENT

* Contractor is responsible to submit pay applications to the Concordia Housing Authority on a monthly basis. Payments will be made within 30 days of submittal. Lien releases for suppliers must be submitted with pay applications.
* Payments for stored materials will only be made with proof of materials storage and payment of supplier.
* Final payments will not be paid until the completed work has been inspected and accepted by the Concordia Housing Authority.

CONCRETE

* + All exterior concrete slabs shall be a minimum of 3,500 PSI, 4%-6% air-entrained with #4 re-bar at 3-feet on center each way or 6 x 6 #10/10 WWM.
  + Provide 2”-4” compacted aggregate base below concrete slabs, min. thickness to match existing.
  + Provide control joints at 5-feet on center (or match width of sidewalk) at sidewalks, and 20-feet on center for parking areas.
  + Provide ½” expansion joints at maximum 50-feet intervals along the length of the parking area(s), where concrete stoops and slabs abut the building, where steps abut the stoops, where concrete walks abut the stoops, and where parking surface abuts curbs.
  + Concrete finishes shall produce a uniform texture to match existing.

SIDEWALKS

* Remove and replace existing sidewalks as shown on the enclosed Project Site Map.
* Sidewalks to be 4” min. thick concrete.
* Sidewalks may not have a running slope more than 1:20 (5%) or have a cross-slope greater than 1:50 (2%).
* Sidewalks shall be a minimum of 48 inches wide, and a 5 feet by 5 feet landing shall be provided where there is a change in direction.

PARKING AREAS

* Remove & replace existing parking area as shown on the enclosed Project Site Map.
* Parking area concrete to be 6” min. thick with a 4” compacted rock base.
* Adhere to ADA guidelines concerning handicap parking areas.  To ensure adequate drainage, the overall running slope of the parking area and driveway should not exceed 8-10%.
* Restripe all parking areas at a minimum width of 9’-0” & provide accessible parking space(s) with a 5’wide access aisle at the accessible dwelling unit (8’ wide aisle at common areas), all being 19’ deep. Accessible parking stalls and aisles may not be sloped more than 1:50 (2%). Accessible aisles to be aligned with accessible curb ramp.
* Ensure all new parking area is graded to prevent any ponding of water.
* Install one accessible van parking stall, in front of office (no sign).Accessible parking and access aisle to be sloped not more than 1:50 (2%) in any direction. (UFAS 4.6.3). Accessible Van Parking: 11'-0" min. wide X 19'-0" min. deep stall plus a 5'-0'' min. wide X 19'-0''deep access aisle.

PATIOS

* Remove and replace existing patios as shown on the enclosed Project Site Map.
* Patios to be 4” min. thick concrete.
* Stoops/landings must be sloped away from the building 1/8”:1’-0” min. to 1/4": 1’-0” max.

**TIME OF COMPLETION**

Bidder will include anticipated start date and completion date on the bid form.

Liquidated damages in the amount of $250 per day may be charged for delays by the contractor that are within the contractor’s control.

**BIDDER’S QUALIFICATIONS**

Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. Proof of appropriate local licensure is required with bid submittal.

Insurance in a form acceptable to Owner will be required of the successful Bidder.

A Current W-9 including the legal business name, address, phone contacts & tax ID number will be required of the successful Bidder.

Details of workmanship warranties/guarantees will be required of the successful bidder.

**BID SECURITY**

Bid security shall be submitted with each bid in the amount of five percent (5%) of the bid amount. No bids may be withdrawn for a period of 30 days after opening of bids.

**PREBID CONFERENCE**

A prebid conference for all bidders will be held on **Tuesday, April 4, 2023 at 10:00A.M. at the Cloud Village Community Room**. Prospective bidders are required to attend. Prospective bidders are encouraged to examine the project site on April 4 prior to the prebid conference.

**ADDENDA**

Bidders may submit questions via email to Stacey Smith, City Clerk at [cityclerk@concordiaks.org](mailto:cityclerk@concordiaks.org) through 1:00P.M. on Thursday, April 6. Addenda will be issued via email by Noon (12:00P.M.) Friday, April 7, 2023.

**NOTIFICATION**

This Bid Advertisement has been published in the Concordia Blade-Empire and on the City of Concordia website. Bid Advertisements were also sent directly to general and concrete contractors within Cloud County.

The Concordia Housing Authority is accepting sealed bids for replacement of concrete sidewalks, parking areas, and patios at Cloud Village, 700 Cloud Street, Concordia, Kansas. Bids will be accepted until **2:00P.M. Friday, April 14, 2023**. Full project details may be found at [www.concordiaks.org](http://www.concordiaks.org).

Bids must be submitted in a sealed envelope, marked “Cloud Village Concrete Replacement”. Envelopes received after 2:00P.M. on April 14 will be returned to the sender, unopened.

Bids will be considered by the Concordia Housing Authority at **5:30 P.M. on Monday, April 17,** 2023 at City Hall, 701 Washington Street, Concordia, Kansas. All bids must be submitted in writing to the City Clerk, City Hall, 701 Washington, PO Box 603, Concordia, KS 66901.

Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

**PROJECT SITE MAP**

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**BID FORM**

**CLOUD VILLAGE CONCRETE REPLACEMENT**

**DUE APRIL 14, 2023 @ 2:00P.M.**

**BIDER INFORMATION**

COMPANY NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMPANY REPRESENTATIVE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMPANY ADDRESS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

COMPANY PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ REP CELL PHONE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

REP EMAIL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**BID PRICE**

* SIDEWALKS $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* PARKING AREAS/RAMPS $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* PATIOS $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

SUBTOTAL $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 10% CONTINGENCY $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

TOTAL BASE BID $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* ADDENDUM #1 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* ADDENDUM #2 $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**PROJECT TIMELINE**

Start Date: Completion Date:

**ADDENDA ACKNOWLEDEGEMENT**

I certify that I received the following addenda and considered them as part of my bid submittal.

Addendum #1 dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Addendum #2 dated \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Company Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**BID ENCLOSURES**

5% Bid Security Proof of Contractor Licensure

**BIDDER QUALIFICATION CERTIFICATION**

I certify that my company can provide required bonding and proof of insurance.

Signature of Company Representative: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_